

VETERAN RESOURCE GUIDE
BOISE STATE UNIVERSITY VETERAN SERVICES

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Boise State Veteran Services

Our staff is here to help you receive your benefits in a timely manner, as well as enjoy your experience as a student. This resource guide provides a quick reference of the steps you need to take each semester. All forms referenced are found on our website.

(208) 426-3744

VeteranServices@boisestate.edu

Veterans.BoiseState.edu

NEW TO BOISE STATE?

Apply for the GI Bill

You may qualify for more than one chapter of the [GI Bill](#) (veterans.boisestate.edu/use-gi-bill-benefits). Different chapters of the GI Bill require different application forms:

Military Members - Chapter 1606, 30, and 33

Form 22-1990

Military Dependents - Chapter 33 Transfer of Benefits

Form 22-1990E

Military Dependents - Chapter 35

Form 22-5490

- When you submit the online application, be sure you receive a confirmation number.
- You will receive a Certificate of Eligibility (COE) in the mail when the VA approves your application. This takes approximately 30 days. The VA does NOT send the COE directly to Boise State, so you will need to provide Boise State Veteran Services a copy.

Note: Once you elect the Post 9/11 GI Bill, you cannot go back to the Montgomery GI Bill. The effective date for your Post 9/11 is important. Consult our office when filling out your GI Bill application if you are uncertain.

Transferring from Another Institution

If you used your CH1606, CH30, CH33 or CH33 Transfer of Benefits at another institution, submit a 22-1995. If you used CH35, submit a 22-5495. This informs the VA that you are now attending Boise State. If you were using CH31 Vocational Rehabilitation (Voc Rehab) at another institution, be sure your counselor has sent a 28-1905 to Boise State Veteran Services.

RESIDENCY

GI Bill Non-Resident Waiver

The VA does not pay non-resident fees. Use the online GI Bill Non-Resident Waiver form to apply for in-state tuition. To be eligible, you must meet one of the following criteria:

- Using Chapter 30 (Montgomery GI Bill) or Chapter 33 (Post-9/11 GI Bill), AND must have been discharged from the military within the last three years OR still active duty military.
- Using the Fry Scholarship and living in Idaho.
- Using a transfer of benefits (Post-9/11 GI Bill), the military member must be active duty OR separated from Active Duty within the last three years.

Note: If you run out of GI Bill benefits or do not use your GI Bill consecutively (excluding summer), you are no longer eligible and non-resident fees will be reapplied to your financial account.

If You Do Not Qualify for the GI Bill Non-Resident Waiver

- Dependents using CH33 Transfer of Benefits with 100% eligibility, or Fry Scholarship recipients (effective August 1, 2018), may qualify for the Yellow Ribbon Program. There are limited awards, and they are given on a first-come, first-served basis. Priority is given to students who were awarded Yellow Ribbon the prior term.
 - You must apply for the Yellow Ribbon Program every semester.
 - You must provide a COE from the VA to be placed on the waitlist, or an updated COE to renew your Yellow Ribbon award from the previous semester.
- Veterans may receive 12 months of in-state tuition while establishing residency. See the Registrar's office to submit an [Idaho Residency Determination worksheet](#) (<https://registrar.boisestate.edu/general-information-and-policies/idaho-residency>). You must meet one of the following requirements to be eligible:
 - You must have a DD214 with at least two years of honorable active duty service time.
 - Guard/Reservists who are serving for the state of Idaho. You must supply a copy of your orders to the Registrar's Office.
 - Active Duty Military stationed in Idaho. You must supply a copy of your orders to the Registrar's Office.

ACTIONS EVERY SEMESTER

Using Your Benefits

Once your class schedule is final you will need to submit a Declaration. Summer only requires one declaration. Please take note of the following:

- **New:** Be sure to have an [updated COE](#) every semester. (If you are a CH31 student Veteran, your vocational rehabilitation counselor will send updated documents).
- You must not be waitlisted in any classes.
 - We will delete your declaration and ask you to resubmit once you are completely enrolled in all your classes.
- After our office has processed your declaration, we place an academic hold on your student account, which prevents you from adding or dropping classes.
- If you used the [GI Bill non-resident waiver](#) the previous semester, be sure to resubmit a waiver application.
- If you used the [Yellow Ribbon Program](#) the previous semester, be sure to resubmit a Yellow Ribbon application by June 1 for fall semester and October 1 for spring semester.
- If you need to modify your class schedule after submitting a declaration and a hold has been placed, you will need to submit a [Hold Lift Request form](#) (<https://veterans.boisestate.edu/use-gi-bill-benefits>). Please allow our office up to three business days to lift your hold.
 - If you change your schedule after you have already been certified with the VA, you may incur a debt to the VA.
 - Once you are finished modifying your schedule you'll need to resubmit another declaration. Changes in enrollment will not be sent to the VA until after the 10th day of classes, unless it was a university administrative change. Priority is given to first time declaration submissions.

Note: GI Bill full-time status is not the same as financial aid full-time.

Using Tuition Assistance/SEAP (State Education Assistance Program)

- Even if you are not using GI Bill benefits in conjunction with your Military Tuition Assistance (TA), you still need to send your TA authorization to VeteranServices@boisestate.edu. If you are only using SEAP, notify us so we can place the correct indicator on your account. This will put you in the military payment plan to give you until the end of the term to finish paying off your tuition.
- If you are active duty and using TA in conjunction with your GI Bill (TA Top-Up), submit your TA authorization with your declaration. If you are enrolled in different terms throughout the semester with different start dates, make sure we receive all authorizations – we cannot bill the VA for your tuition without an authorization.

Note: You are not allowed to use CH1606 in conjunction with federal TA for the same classes.

Apply For FAFSA (Free Application for Federal Student Aid)

If you have recently separated from the military and were denied federal financial aid, or offered a reduced Pell Grant because your income from two years ago was too high, you can appeal the decision. Meet with a financial aid specialist to assist you.

JOINT SERVICE TRANSCRIPTS (JST)

Military members only (excluding Air Force)

If you requested your JST, check with the Registrar's office to ensure they have received it. These credits are counted as elective credits only and are posted after the 10th day of your first enrolled term. Air Force CCAF transcripts are sent directly to the Registrar's office and are evaluated prior to your admission to Boise State.

WHERE TO FIND UPDATED CERTIFICATES OF ELIGIBILITY

CH33 Veterans and Transfer of Benefits

- Go to [E-Benefits \(www.ebenefits.va.gov/ebenefits/homepage\)](http://www.ebenefits.va.gov/ebenefits/homepage)
 - Click "Manage" at the top of the page
 - Click "Education"
 - Click "Post-9/11 GI Bill Enrollment Status"
 - Take a screen shot of months and days

If you cannot get the information from E-Benefits or misplaced the document the VA sent you, call the VA at 1-888-442-4551 to ask for your updated information. Place this information on a word document with the following information:

Months

Days

Delimiting Date

% eligibility

Date

VA Representative Name

CH30/CH1606

- [Log into WAVE \(www.benefits.va.gov/gibill\)](http://www.benefits.va.gov/gibill)
- [Verify School Attendance](http://gibill.va.gov/wave/index.do) here (gibill.va.gov/wave/index.do)
- Benefit Status Information page
 - The first section is your name, claim number, and address. If the address is incorrect, click the link to make a change.
 - The second section shows your school attendance and enrollment periods that have been

processed by the regional processing office. You will see the start and end dates of attendance, the number of credit hours you are taking, your training time, and your monthly rate for the period.

- The third section shows under what program you are receiving benefits.
- The fourth section shows your remaining benefits as of the end date noted in the second section.

If you cannot get the information from E-Benefits or misplaced the document the VA sent, call the VA at 1-888-442-4551 to ask for your updated information. Place this information on a word document with the following information:

Months	Date
Days	VA Representative Name
Delimiting Date	

CH35

An updated COE is mailed to you from the VA every semester you use benefits. If you have misplaced that document, call the VA at 1-888-442-4551 to ask for your updated information. Place this information on a word document with the following information:

Months	Date
Days	VA Representative Name
Delimiting Date	

HOW YOUR BENEFITS WORK

CH 30/CH1606 – Montgomery GI Bill Active Duty/Montgomery GI Bill Selected Reserve

- Once you are fully enrolled in classes, submit a declaration.
- You will receive a letter in the mail from the VA indicating your enrollment has been processed.
 - On the last day of the month, verify your attendance for the previous month to let the VA know you have not changed your schedule.
 - Within 7-10 days after verifying your attendance you will received a direct deposit for the previous month. You are paid for days you are enrolled; short months are pro-rated.
 - The funds the VA sends you are intended to help pay your tuition.
- Go to your My.BoiseState student center to make a payment toward your tuition.

CH31 – Vocational Rehabilitation

- Once you are fully enrolled in classes, submit a declaration.
- You will receive a letter in the mail from the VA indicating your enrollment has been processed.

- On the first of the month, you can expect a direct deposit of BAH for the previous month, if applicable. You are paid for days you are enrolled; short months are pro-rated.
- Go to the Boise State Bookstore two weeks prior to a term and purchase your books.
Note: It is always wise to go to the Bookstore's front counter and verify your record is updated in their system prior to getting your books.

CH33 – Post – 9/11 GI Bill (Veterans, Transfer of Benefits, Fry Scholarship)

- Once you are fully enrolled in classes, submit a declaration.
- You will receive a letter in the mail from the VA indicating your enrollment has been processed.
 - The VA will send book money (\$41.67 per credit), not to exceed \$1000 a year. The book money allowance starts over every fall.
- On the first of the month, you can expect a direct deposit of BAH for the previous month, if applicable. You are paid for days you are enrolled; short months are pro-rated.
 - If you live on campus, BAH funds must be applied to your housing bill. Go to your My.BoiseState student center to make payments.
- Once the VA processes your enrollment, they send their portion of your tuition directly to Boise State Student Financials/Account Maintenance.
 - If your eligibility is not 100%, the remainder of the tuition needs to be paid prior to the end of the term.
 - If your financial aid paid any portion of your tuition, any overpayment will be deposited directly to your student center account. Be sure that your direct deposit information is current.

CH35 – DEA (Survivors' and Dependents' Educational Assistance)

- Once you are fully enrolled in classes, submit a declaration.
- You will receive a letter in the mail from the VA indicating your enrollment has been processed.
- On the first of the month you can expect direct deposit for the previous month attendance. You are paid for days you are enrolled; short months are pro-rated.
- Go to your My.BoiseState student center and make a payment toward your tuition.

Vet Fee Pay Plan

The Vet Fee Pay Plan allows a time extension for your fees owed when using GI Bill benefits. This allows for the time it takes for your GI Bill to fully arrive and should prevent late fees.

Monthly Verification of Attendance – CH30/CH1606

CH30 (Montgomery GI Bill) and CH1606 (Guard/Reserves Montgomery GI Bill) need to verify your attendance on [Web Automated Verification of Enrollment \(WAVE\)](http://gibill.va.gov/wave/index.do) (gibill.va.gov/wave/index.do) at the end of every month. We (Veteran Services office) need an updated [eligibility letter](#) every semester.

To Receive Verification of Attendance Reminders via Text:

- Text **@verify** to 81010 (CH1606 and CH30 only)
- Text **@gibill** to 81010 to keep your benefits running seamlessly

OTHER SERVICES VETERAN SERVICES HAS TO OFFER *(even without GI Bill benefits)*

Academic and Career Advising

Our Academic and Career Advisor is available to meet with you for degree planning, major exploration, appeal assistance and policy interpretation, career exploration, internship search, job search and readiness. [Make an appointment with the Veteran Services Academic/Career Advisor on our website:](https://secureforms.boisestate.edu/veterans/academiccareer-advising-appointment) (secureforms.boisestate.edu/veterans/academiccareer-advising-appointment).

- Map out your GI Bill
- Major exploration
- Class schedule
- Begin career planning

Peer Advisors for Veterans Education (P.A.V.E.)

Connect with fellow Veteran students. [PAVE](https://veterans.boisestate.edu/pave-peer-advisors-veterans-education) (veterans.boisestate.edu/pave-peer-advisors-veterans-education) brings new student Veterans together with current student Veterans who mentor and help them navigate college life while providing ongoing support for academic and personal ventures.

Student Veterans of America (SVA) Boise State chapter

Join a peer-to-peer network of Veterans attending Boise State. You can advocate for Veteran students attending Boise State and help build the **#BroncoVeterans** community.

Textbook Lending Library

Browse our online textbook lending library by title or ISBN and reserve a copy for the semester for free by filling out an online request form.

Facebook

Follow us on [Facebook](https://facebook.com/BoiseStateVeteranServices): (facebook.com/BoiseStateVeteranServices). We often have giveaways which are only advertised on our Facebook. We also use it to make announcements throughout the semester, rather than sending you numerous emails.

Lounge and Computer Lab

Meet with friends, relax between classes, hold study groups, host events, and have a home base on campus. The student lounge is the social gathering place for Veterans, military service members, and dependents on campus.

- Pool table
- Lounging furniture
- Computer lab with free printing
- Free coffee
- Kitchen area
- Television

Free Tutoring

Many times student Veterans who excel in certain academic fields volunteer their time by offering free tutoring. Check our website for the tutoring schedule, or volunteer if you would like to provide tutoring.

Stressed?

Navigating college and life can be challenging at times – we’ve all been there. The staff in Veteran Services know about a lot of campus resources, and can be objective listeners. No need to feel self-conscious coming into the office and asking for assistance – [just go to our website and fill out the form through the "Stressed?" link](https://secureforms.boisestate.edu/veterans/how-can-we-help-you) (secureforms.boisestate.edu/veterans/how-can-we-help-you). A Veteran Services staff member will contact you promptly. For a mental health emergency, contact the Veterans Crisis Line at 1-800-273-8255 or text 838255.

Acronym Definitions:

BAH	Basic Allowance Housing
CCAF	Community College of the Air Force
COE	Certificate of Eligibility
FAFSA	Free Application for Federal Student Aid
ISBN	International Standard Book Number
JST	Joint Services Transcript
PAVE	Peer Advisors for Veterans Education
SEAP	State Education Assistance Program
SVA	Student Veterans of America
TA	Tuition Assistance
VA	Veterans Affairs